

Leon County Government
Fiscal Year 2007 Budget

Property Appraiser

Organizational Code: 001-512-586

Mission Statement

The mission of the Property Appraiser is to assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.

Summary of Services Provided

1. Assess all property located within Leon County.
2. Provide effective and efficient service to the citizens of Leon County.
3. Administer all exemptions and classifications.
4. Provide Tax Roll for all taxing authorities.
5. Administer the Truth In Millage (TRIM) process.

Current Year Notes

1. The final budget as approved by the Board includes a \$7,500 reduction in operating expenses as requested by the Property Appraisers Office in response to a reduction in the millage rate.

Objectives / Performance Measures	Indicator	Units	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
001-512-586 Property Appraiser					
• To assure that every parcel of property in Leon County is assessed on a basis that is fair and in accordance with the laws of the State of Florida	Input	%	100	100	100
• To continue to increase training for employees and institute the latest appraisal technologies where economically feasible	Input	%	100	100	100
• Number of Homestead Exemptions.	Input	#	53,873	54,721	55,569
• Number of Senior Exemptions.	Input	#	1,947	1,940	2,010

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Budgetary Costs	FY 2005 Actual	FY 2006 Adopted	FY 2007 Continuation	FY 2007 Issues	FY 2007 Budget	FY 2008 Budget
General Fund	3,945,232	4,298,282	4,468,416	-7,500	4,460,916	4,684,337
Total Budgetary Costs	<u>3,945,232</u>	<u>4,298,282</u>	<u>4,468,416</u>	<u>-7,500</u>	<u>4,460,916</u>	<u>4,684,337</u>

Funding Sources	FY 2005 Actual	FY 2006 Adopted	FY 2007 Budget	FY 2008 Budget
001 General Fund	3,945,232	4,298,282	4,460,916	4,684,337
Total Revenues	<u>3,945,232</u>	<u>4,298,282</u>	<u>4,460,916</u>	<u>4,684,337</u>

Staffing Summary	FY 2005 Actual	FY 2006 Adopted	FY 2007 Continuation	FY 2007 Issues	FY 2007 Budget	FY 2008 Budget
Administrative Supervisor/Secretary/Telephone	3.00	3.00	3.00	0.00	3.00	3.00
Assistant Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	0.00	1.00	1.00
Chief Information Officer	1.00	1.00	1.00	0.00	1.00	1.00
Commercial Analyst	4.00	4.00	4.00	0.00	4.00	4.00
Data Entry Operator	2.00	2.00	2.00	0.00	2.00	2.00
Director of Management Services	1.00	1.00	1.00	0.00	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	0.00	1.00	1.00
Document Records Manager	0.00	0.00	0.00	1.00	1.00	1.00
Exempt/Customer Service Technicians	5.00	5.00	5.00	0.00	5.00	5.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Financial Officer	1.00	1.00	1.00	0.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
GIS/IT Specialist	3.00	3.00	3.00	0.00	3.00	3.00
Land Appraisers/Sales	4.00	4.00	4.00	0.00	4.00	4.00
Land Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Network System Administrator	1.00	1.00	1.00	0.00	1.00	1.00
Property Appraiser	1.00	1.00	1.00	0.00	1.00	1.00
RE Title/NAL Technician	4.00	4.00	4.00	0.00	4.00	4.00
Residential Appraisal/Specialist	11.00	12.00	12.00	0.00	12.00	12.00
Supervisor/Administrator Field Operations	2.00	2.00	2.00	0.00	2.00	2.00
Tax Roll Administrator	1.00	1.00	1.00	0.00	1.00	1.00
TPP Appraiser/Auditor	4.00	4.00	4.00	0.00	4.00	4.00
TPP Supervisor	1.00	1.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>56.00</u>	<u>57.00</u>	<u>57.00</u>	<u>1.00</u>	<u>58.00</u>	<u>58.00</u>